

CHADBURY VILLAGE

ARCHITECTURAL CONTROL COMMITTEE REQUEST

(revised 8/16/2020)

To: Architectural Control Committee
Chadbury Homeowners Association
P.O. Box 1991
Mount Pleasant, SC 29465

Completed form can be emailed to chadburyvillagehoa@gmail.com.

Owner: _____ Telephone: _____
Address: _____ Email: _____

PLEASE COMPLETE INFORMATION FOLLOWING FOR APPROVAL

Type of improvement, addition, fence, shed, etc.: _____

Work to be performed by: _____

Estimated date of commencement: _____

Description of materials to be used: _____

SIGNATURE

DATE

ACKNOWLEDGEMENT OF RESPONSIBILITIES

As per the community's CCR document, the ACC has 30 days to decide on each application (See Article V). No work may begin until a decision has been reached and the owner is notified of that decision.

Please attach the following to this application:

- 1) For fences, additions, sheds, porches, patios, concrete walkways or driveways:
 - a. A plot plan of the property showing the exact location of the improvement, indicating gates/doorways.
 - b. Working drawings showing construction specifications and complete elevations of the improvement.
- 2) For exterior paint/siding/shingle changes: Attach labeled color chips or a small sample of the siding/shingle/paint to be used.
- 3) For all other changes including satellite dishes, cosmetic changes, etc. attach a complete design description of the item/material, including a full picture.

ACKNOWLEDGEMENT OF ENCROACHMENT RESPONSIBILITIES AND LIABILITIES:

I understand that if requested construction results in the encroachment of bordering easements of the recorded property lines of my lot, I assume full responsibility for its removal and/or replacement in the event maintenance access is required.

SIGNATURE

DATE

By signing above, the applicant acknowledges they are solely responsible for ascertaining and complying with all permit, setback and building requirements of the Town of Mt. Pleasant.

Upon receipt of this request and all supporting documentation, you will receive an acknowledgement from the ACC. If you do not receive an acknowledgement promptly (within 3 days) please contact the ACC to ensure that your application was received. The ACC's period of review will commence when your request is received and acknowledged.